

**FIU EMBRACE EXTERNAL ADVISORY COUNCIL  
CONFLICT OF INTEREST DISCLOSURE FORM**

This Conflict of Interest Disclosure Form is intended to afford the EMBRACE External Advisory Council (Council) ample opportunity to forestall any potential conflicts of interest relating to the service of its members and to assure that all Council, Committee and Officer decisions and actions are above reproach. This Form must be filled out by each Council member as required by the Council Bylaws.

A "conflict of interest" arises when a Council member's private interest may lead to, or be viewed as potentially leading to, disregard of the Council member's duty to the Council. Examples of conflicts of interest include but are not limited to, when a Council member or members of his/her family has/have business or financial interests that could be viewed as: (a) conflicting with those of FIU EMBRACE, or (b) benefitting from a relationship with FIU EMBRACE, or (c) affecting the Council member's independent, unbiased judgment in light of their decision-making authority and responsibility. A business or financial interest is one in which a Council member or his/her spouse or child serves as an officer, director, or proprietor of, or has a material interest.

To allow the Council to monitor and promptly address any potential conflicts, please (i) identify below any business or financial interest that may constitute conflicts or potential conflicts of interest, or (ii) confirm that no such conflicts or potential conflicts are known to exist:

The following represent business or financial interests that are or may be in conflict with my position as a member of the Council:

1. Personal, familial, or business relationships that might reasonably give rise to a conflict involving FIU EMBRACE. \_\_\_\_\_

\_\_\_\_\_

2. A family or business relationship with any other member of the Council. \_\_\_\_

\_\_\_\_\_

3. Outside employment or service (any outside employment or provision of outside services by you or any member of your family that may be in conflict with your position as a member of the Council. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Outside interests, financial and other (including any ownership or other interests or position held such as serving as an officer, director or trustee) which you or any member of your family hold in any outside concern or entity doing business with FIU EMBRACE (like a vendor): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Any other potential issues or conflicts: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OR

As of today's date, I have none of the financial, professional, or personal relationships listed above.

I have disclosed all potential conflicts of interests of which I am aware, and I agree to file promptly a further Disclosure Form if any additional matters subject to disclosure arise before my next annual Disclosure Form is due.

Signature \_\_\_\_\_  
Print Name \_\_\_\_\_

Date \_\_\_\_\_

Please fax or mail this form to  
FIU EMBRACE, Director of Operations  
Florida International University  
MARC 310  
11200 SW 8<sup>th</sup> Street  
Miami, FL 33199  
Tel. 305-348-5377, Fax 305-348-4117